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- 5. List of Responsibilities and Technical Specifications for the Provision of Ground Handling Services**
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Usage Regulations

The description of the airport, and amendments thereto, shall be published in the Notices to Airmen ("Nachrichten für Luftfahrer" or "NfL"), the Aerodrome Manual ("Luftfahrthandbuch") and the Aeronautical Information Publication AIP AD-2-EDDH ("Luftfahrtbuch Deutschland").

1. Applicability of the Usage Regulations

- 1.1 All usage of the airport, including but not limited to entering or traversing the airport with or without aircraft, vehicles or other equipment, is subject to these usage regulations and to all stipulations and instructions issued by the airport operator for the purpose of implementing these regulations. Instructions given by the airport operator and airport personnel are to be followed at all times; the airport operator and airport personnel shall make their decisions after evaluating the specific situation in accordance with the applicable regulations. Hamburg Airport's Fire Protection Regulations must be observed.
- 1.2 Airport facilities, surfaces, rooms and other aspects of the central infrastructure which are not individually assigned for long-term use but rather only temporarily (e.g. check-in counters, gates, parking positions) are allocated by the airport operator on the basis of operational need and availability, with attention to fair and equitable treatment. These facilities must be handled with care; the airport operator must be notified immediately of any damages. After completion of a ground handling operation, no equipment or materials may be left in the areas, rooms or facilities.
- 1.3 All services provided by the airport operator are chargeable. Where the charges have not been published, enquiry should be made with the responsible office. The Terms of Payment apply.
- 1.4 Where regulations and instructions apply to an aircraft operator, they apply to the owner of the aircraft as well as to those persons who are using the aircraft or who are responsible for ground handling of the aircraft at the airport, without necessarily being the operator or owner of the aircraft.

2. Entering and/or Traversing the Airport with Aircraft, Surface Vehicles and Equipment; Ground Handling Services

- 2.1 Use of the airport by aircraft
 - 2.1.1 Usage of the airport is permitted subject to payment of the appropriate charges as specified in the schedule of airport charges. The airport's Terms of Payment as constituted at the time of usage shall also apply.

The utilisation restrictions imposed in the Authorisation to Operate an Airport, as published in the edition of the Aeronautical Information Publication (AIP) for Germany (AIP - AD-2-EDDH, "Luftfahrthandbuch Deutschland") current at the time of usage, including maps, must be observed.

An emergency landing resulting from technical problems or failures encountered on

an aircraft, or from a threatened or real act of violence, or from the provision of assistance in the case of physical danger or the risk of death for a person or persons, shall not be subject to landing, take-off or passenger charges, provided the airport was not the scheduled destination of the flight in question. The provision of medical assistance in the case of an illness, where immediate medical attention is not absolutely necessary, represents a precautionary landing. Precautionary landings, diverted landings and refuelling stops are not emergency landings.

2.1.2 Night flight restrictions

The times at which restrictions on flight operations are in place for reasons of aircraft noise (night flying) may be found in the Aeronautical Information Publication ("Luftfahrthandbuch") for Germany (AIP - AD-2-EDDH).

2.1.3 The aircraft operators are responsible to provide the airport operator with all documents necessary for the assessment of the right to use the airport and for the calculation of charges.

2.2 Noise protection

2.2.1 Aircraft operator's must restrict noise pollution arising from aircraft engines at the airport and in its vicinity to the unavoidable minimum. This applies especially during the hours of restricted (night) flying. Aircraft operators must make use of noise protection facilities whenever necessary to protect the population from danger, significant disadvantage and excessive noise pollution. In this context, the following regulations must be observed:

2.2.2 Reverse thrust may only be used in the landing process to the extent necessary for safety reasons. The "idle reverse thrust" setting is not affected by this regulation.

2.2.3 Engine tests which do not make use of the airport's noise protection facilities may only be conducted with prior permission of, and in accordance with specific instructions issued by, the Aviation Supervision Office of the Department of Economic Affairs, Transport and Innovation. Idle engine tests with the engine power set to "ground idle" between the hours of 0600 and 2300 local time are not affected by this regulation. FHG's Safety and Security Regulations as constituted at the time of testing must be observed.

2.3 Taxiing and towing

2.3.1 The airport operator maintains a Central Apron Control service. This service, supported by FHG leader vehicles, is responsible for radio coordinated movement control and traffic supervision on Aprons 1, 2, 3 and 4, including all movement of surface vehicles and persons. The more detailed regulations and provisions in the "Rules for Admission to and Traffic Upon Airport Operational Areas" must be observed.

2.3.2 All taxiing and towing operations are subject to authorisation being obtained from central Apron Control (radio call sign: HAMBURG APRON; frequency: 121.700 MHz).

If a radio connection cannot be established, authorisation must be obtained from HAMBURG APRON by telephone (internal tel. 2571 / telephone conversations relating

to air safety must be recorded (§24 of Air Safety Implementation Ordinance, "Flugsicherheit Durchführungsverordnung") or vehicle radio. Instructions issued by HAMBURG APRON must be obeyed. This is addressed in more detail in the "Regulations Concerning the Provision of Ground Handling Services".

- 2.3.3 Aircraft may only be taxied under their own power by persons authorised to do so. Aircraft must not be taxied in or out of maintenance and/or parking hangars and workshops under their own power. Aircraft may only be taken into and out of hangars by the airport operator; this operation is subject to a fee. Exceptions require written permission.
- 2.3.4 In the apron area, aircraft may only be taxied with the absolutely essential minimum engine speed.
- 2.3.5 When required, Central Apron Control shall inform the aircraft operator that an aircraft must be towed to a different position and the timeframe in which this must take place. The aircraft operator is required to commission an authorised service provider to perform the towing in good time. Should the aircraft not be removed from the current position within the specified timeframe, the airport operator is entitled to initiate action in the aircraft operator's stead and at the latter's expense.

The aircraft operator is responsible for providing the personnel required for the safety of operations. The aircraft operator must ensure that the correct tow bar for the aircraft is available at the airport and fully operational. The tow bar must meet the generally recognised technical regulations and be regularly maintained. If towing is carried out by the airport operator, the aircraft operator shall provide the necessary towing instructions. In the course of every towing operation, the aircraft operator must continually follow all orders issued by the airport operator.

- 2.3.6 For further regulations, see the Aeronautical Information Publication Germany (AIP AD-2-EDDH).
- 2.4 Ground handling aprons and hangar aprons
 - 2.4.1 Ground handling aprons facilitate the handling of aircraft. Any other usage is subject to the approval of the airport operator.
 - 2.4.2 Throughout the airport site (including in leased areas), radio-based means of communication may only be used when they are licensed and the airport operator has expressly agreed to their use (with the exception of aircraft equipment). Radio-based communication in the Manoeuvring Area and radio-coordinated sections of the aprons, except on the roads and parking areas, may only take place using the radio system made available by FHG. This requirement is not affected by the clearance obtained from Air Traffic Services (control tower) (cf. 3.3.2). All vehicles operating in the above-named areas must be reachable using this FHG radio system, and must therefore be appropriately equipped. Frequencies shall be assigned by the airport operator. Instructions issued by central Apron Control using these frequencies must be followed immediately.
 - 2.4.3 The ground handling aprons include the whole of Apron 1, the eastern section of Apron 2 (two parking rows with aircraft guidance lines L5 and L6), and Apron 4.
 - 2.4.4 Ground handling positions will be assigned by the airport operator according to

operational requirements. The airline itself is responsible for ground handling at the position. The parking of aircraft at remote parking positions is completed in accordance with the marshaller's signals; parking at pier positions is completed in accordance with the signals of the automatic docking system.

2.4.5 Ban on the use of APUs

Arriving aircraft must, immediately after arrival at a position, provided that ground power (GP) is available, switch off the APU. At Pier positions, the central pre-conditioned air and electricity supply infrastructure meets the needs of the aircraft (cf. 2.5.4). At remote positions, mobile equipment should be provided by the ground handling service providers; this should be requested by the aircraft operator. The APU must remain switched off during the entire time the aircraft is parked. The APU may only be started 10 minutes before confirmed departure.

2.4.6 Exceptions to the ban on the use of APUs

Exceptions to the ban on the use of APUs shall be issued by Central Apron Control via radio (HAMBURG APRON on frequency 121.700 MHz).

2.4.7 Aircraft must be towed out of nose-in positions. The use of reverse thrust or variable-pitch propellers is prohibited. Aircraft operators must take appropriate precautions.

2.4.8 The western section of Apron 2 facilitates the parking of general aviation aircraft.

2.4.9 The area immediately in front of hangar doors must be kept clear so as not to impede the entry and exit of aircraft from the hangars.

2.4.10 No aircraft movements under own power may be carried out on Apron 6. When taxiing under own power on Apron 5, the maximum wingspan restrictions in the eastern and western sections of the apron (see ground markings) along with the instruction to stop taxiing (see ground markings) must be observed.

2.5 Ground handling services

2.5.1 The airport operator is entitled to carry out ground handling services in accordance with the Index of Ground Handling Services (Appendix 1 of BADV). Airlines themselves, and service providers, are authorised to carry out ground handling services, within the scope licensed by the airport operator, in accordance with the Index of Ground Handling Services (Appendix 1 of BADV). Licensed service providers must park their ground handling equipment exclusively in the parking spaces assigned by the airport operator. Parking and storage are subject to the legal provisions relating to rent (§535ff. of the German Civil Code or BGB). An obligation on the part of the airport operator to provide storage facilities exists only where a special written agreement on this matter has been reached.

Once an authorisation contract has been concluded with the airport operator, a service provider or self-handling carrier is entitled to use the facilities of Hamburg Airport – excluding individually leased rooms and spaces and excluding the central infrastructural facilities (point 2.5.4), for which there are special provisions – to carry out the agreed activities in the scope permitted.

More detailed provisions are included in a "List of Responsibilities and Technical

Specification” and in the “Regulations Concerning the Provision of Ground Handling Services”; these documents are equally binding.

- 2.5.2 The airline shall bear all responsibility for the handling of its aircraft at the assigned handling positions. This includes, in addition to the legal responsibility for the correct and orderly execution of the entire handling procedure, the authority to issue instructions relating to the requirements of occupational health and safety for all persons involved in the handling operation.

In order to fulfil this thorough coordinating responsibility, the presence of the airline/pilot or an appointed representative (e.g. ramp agent) at the handling position is essential throughout the entire handling operation. This responsibility for coordination shall last until the aircraft leaves the handling position.

- 2.5.3 The airport operator may require airlines to provide details of their ground handling service providers when this will aid in the organisation of operations so as to ensure smooth, correct and orderly operations. In such cases, the airline must state which company is responsible for each of the following ground handling operations:

- Passenger handling;
- Ramp handling;
- Cargo handling;
- Handling for codeshare-only flights;
- Late-night check-in;
- Transport and loading of baggage;
- Baggage conveyor loading and unloading;
- Passenger bus transport;
- Pushback;
- Cabin cleaning.

Changes to the assignment of these areas of responsibility are to be notified to the airport operator immediately.

- 2.5.4 The following facilities are central infrastructural facilities in the sense of §6 of BADV.

1. Ground handling positions
2. Waste disposal system
3. Faeces disposal system
4. Jetbridges
5. Baggage transportation system
6. Stationary air conditioning facilities
7. Stationary electricity (ground power) facilities
8. System for provision of fresh water

The central infrastructural facilities are provided, maintained and operated exclusively by the airport operator or its designated service providers (in accordance with the provisions of the “Definitions of Central Infrastructural Facilities”). Wherever and whenever services of this nature are required, the central infrastructural facilities shall be used, subject to a fee. The uninterrupted availability of central infrastructural facilities is not guaranteed.

In cases where an airline does not use the waste disposal system as part of the service

provided by a ground handling service, leaving cabin waste either on the jetbridge or on airstairs, this waste will be disposed of and charged to the responsible party.

2.6 Parking and storage

2.6.1 The securing of a parked or stored aircraft is the responsibility of the aircraft operator. In the hours of darkness and during poor visibility, the aircraft operator must ensure that the aircraft is sufficiently visible.

2.6.2 Parking and storage of aircraft are subject to the legal provisions relating to rent (§535ff. of the German Civil Code or BGB). An obligation on the part of the airport operator to provide storage facilities exists only where a special written agreement on this matter has been reached. There is no guarantee or liability whatsoever on the part of the airport operator.

2.6.3 Users must handle aircraft hangars and their facilities with care and observe all safety regulations.

2.6.3.1 Technical facilities, installations and equipment belonging to the airport operator, in particular facilities for the provision of electricity, cranes and scaffolding may only be used with the agreement of the airport operator.

2.6.3.2 The hangar doors may only be operated by persons authorised to do so by the airport operator.

2.6.3.3 During all work carried out on aircraft, inside or within 50 m of a hangar, the aircraft operator must ensure that sufficient fire extinguishers are easily accessible.

2.6.3.4 The parking, storage and repair of automobiles, other surface vehicles and other items in airside areas is subject to the agreement of the airport operator.

2.7 Provision of fuels and machine fluids

Companies providing fuels and machine fluids (hydraulic fluids, lubricating oils, motor oil, additives, etc.) may only do so when authorised by the airport operator. These companies, along with vehicle operators, must observe the safety regulations and the currently applicable rules for dealing with fuels and machine fluids. They are further obliged to ensure that all personnel working on an aircraft during the provision of

fuels and machine fluids are instructed and practised in the use of fire alarm facilities, emergency stop switches, firefighting and the correct procedures to be taken in the event of spillage of fuels or machine fluids.

2.8 Maintenance work, washing and de-icing

Maintenance work on aircraft, the refuelling and defuelling of aircraft, surface vehicles, machinery and other equipment, and washing, cleaning and de-icing of aircraft may only be carried out at the locations allocated by the airport operator for this purpose. In order to avoid problems with waste water treatment plants, materials used must be agreed with the airport operator.

2.9 Immobile aircraft

2.9.1 Should an aircraft become immobile at the airport, the airport operator may, without request from the aircraft operator, remove it from the Movement Area if this is necessary for air traffic purposes. The aircraft operator shall be liable for the costs of this operation. The airport operator shall only be liable for damages where it has caused these deliberately or through gross negligence; this shall also apply when the aircraft operator has requested the airport operator to remove an immobile aircraft from the operational area or to assist in said removal.

2.9.2 Should the immobility of an aircraft result in property damages being incurred by the airport operator, the airport operator may require the aircraft operator to make good these damages, unless the aircraft operator is not liable for the incident.

3. Other Entry and Traversal of the Airport

The availability of all publicly accessible areas and facilities is restricted to the opening hours, actual availability and the purposes for which they are designed and/or allocated; any activity which could impact the safety of aviation operations and/or handling operations is prohibited.

3.1 Roads, paved areas and entrances

3.1.1 The roads and paved areas of the airport are not intended for general traffic. That part of the airport premises which is not in the security-sensitive area is to be treated as a public area; all legislative and regulatory provisions that apply in public road traffic shall apply in this area. Users are required to observe the Road Regulations ("StVO"), even in those areas of the airport which are not accessible to general traffic, except where the airport operator has specified a deviation from these regulations in the "Rules for Admission to and Traffic on Airport Operational Areas".

3.1.2 The airport may only be entered, whether by vehicle or on foot, at the designated entry points defined by the airport operator, and in each case only by those persons authorised to use a particular entry point.

3.1.3 Anyone shipping freight to or from the airport by land is required to inform the airport operator (or its assigned agent), upon request, of the value and other information relating to the shipment.

3.2 Vehicular traffic (general)

3.2.1 Vehicle operators are responsible for the traffic safety of vehicles used at the airport. In particular, M+S tyres (rated for mud and snow) are mandatory when ice, snow, slush or other slippery conditions prevail, except for those vehicles exempted by law.

3.2.2 Loading and unloading, along with embarking and disembarking, of surface vehicles may only take place at the roadside adjacent to terminals and ground handling buildings and in the appropriately marked parking and stopping spaces. Freight may only be loaded and unloaded in front of the cargo buildings. Exceptions require the agreement of the airport operator. Freight must be continually supervised. Further regulations, particularly for the security sensitive area, are to be found in the "Rules for Admission to and Traffic on Airport Operational Areas".

3.2.3 Vehicles, including motorcycles, may only be parked in the marked areas and, where appropriate, only with the appropriate Entitlement Pass. The airport operator will remove vehicles parked in violation of regulations. All associated costs and risks will be borne by the vehicle owner or driver.

3.2.4 The use of transport equipment and vehicles within buildings is prohibited, excepting the electric vehicles belonging to the German Red Cross or Passenger Services, essential motorised wheelchairs belonging to third parties, and such equipment for which the airport operator has granted prior permission.

3.3 Not generally accessible facilities

3.3.1 General

3.3.1.1 Facilities within the enclosed airport premises which constitute security controlled areas as defined in the "Definitions of Terminology Used" may only be entered, whether on foot or by vehicle, with the consent of the airport operator and, where appropriate, other persons entitled to make such a decision (Air Traffic Services, Lufthansa). These facilities include in particular:

- a) the Manoeuvring Area (including those areas and traffic zones assigned for taking-off, landing and taxiing);
- b) the Perimeter Road ("Umlaufstrasse");
- c) the aprons;
- d) the aircraft hangars;
- e) the gates and waiting areas;
- f) the transit areas along with other rooms and areas used for ground handling purposes;
- g) the baggage and freight areas;
- h) the garages and workshops;
- i) the work and maintenance yards;
- j) the building sites;
- k) the service roads;
- l) Aprons 5 & 6 of the Lufthansa Technik maintenance site;
- m) service rooms for technical facilities and installations.

Clause 1 applies where appropriate for sites and facilities (e.g. for Air Traffic Services and emission measurement) outside the enclosed airport premises.

Entry to the security controlled areas is subject to an official examination of trustworthiness and an Entitlement Pass.

In order to obtain an Entitlement Pass, all persons must have participated in the initial and follow-up training courses for apron safety and air traffic security conducted by FHG. For both trainings a fee will be charged. More detailed regulations are found in FHG's "Rules for Admission to and Traffic on Airport Operational Areas".

3.3.1.2 The airport operator may, at any time and with immediate effect, grant and, for important reasons, revoke consent according to clause 3.3.1.1 either in general or for a specific situation.

3.3.1.3 In the security controlled areas, Entitlement Passes must be carried visibly at all times. Visitors must be issued with the necessary security passes. Issuance of Entitlement

Passes is subject to the currently valid edition of the airport operator's Security Pass Regulations. Visitors may only enter these areas when under the responsible leadership of an authorised person. The airport operator must be informed of visitors to the security controlled areas in advance. Aircraft may not be touched. It is prohibited to leave the aprons and enter the Manoeuvring Area on one's own authority.

- 3.3.1.4 Officers and representatives of the aviation, security, customs, passport and health authorities, German Air Traffic Services and the German Meteorological Service are entitled to enter the facilities and security controlled areas by foot or with their work vehicles in the exercise of their official duties; they should inform the airport operator in advance.
- 3.3.1.5 An aircraft may only be entered with the consent of the aircraft operator.
- 3.3.1.6 Vehicles operating within the security-controlled areas of the airport must, if required by the airport operator, be specially marked and fitted with safety devices.
- 3.3.1.7 The airport operator's written approval is required for every vehicle to be operated in the security-controlled area (application by email to ausweistelle@ham.airport.de). This approval may be refused on reasonable grounds. Approval may also, where necessary, be restricted to certain parts of the airport infrastructure.
- 3.3.1.8 The "Rules for Admission to and Traffic on Airport Operational Areas" issued by the airport operator (see 3.1.1) are binding for all vehicular traffic.
- 3.3.2 Manoeuvring Area
- 3.3.2.1 In addition to the consent of the airport operator, entry to the Manoeuvring Area (other than with an aircraft) also requires clearance from German Air Traffic Services. Both of these approvals are issued on an individual, case-by-case basis. Instructions from Air Traffic Services issued by radio, light signals and signalling must be followed. Any vehicle driver who enters or traverses the Manoeuvring Area (= runway system) must be in possession of a "limited authorisation for aircraft radio 1" (German: "beschränkt gültiges Zeugnis für den Flugfunkdienst 1 (BZF 1)"). The transitional period for this regulation expires on 01.01.2016. Until such time as the frequency for BZF 2 no longer exists, this authorisation shall suffice; from that point on, BZF 1 is mandatory.
- 3.3.2.2 An officer or representative of one of the authorities listed in clause 3.3.1.4 wishing to enter the Manoeuvring Area, whether on foot or in a vehicle, must, in addition to informing the airport operator, obtain permission from Air Traffic Services and follow the stipulations of clause 3.3.2.1.
- 3.3.2.3 The Manoeuvring Area may only be traversed by vehicles which:
- maintain continuous radio contact with Air Traffic Services (Tower) and are equipped with authorised warning lights so that all movement can be monitored by Air Traffic Services (Tower), or
 - are being led by a leader vehicle.
The airport operator can, in agreement with the Air Traffic Services, permit exceptions.

3.3.2.4 Cyclists and pedestrians are strictly prohibited from entering the Manoeuvring Area. In areas where the Perimeter Road ("Umlaufstrasse") crosses taxiways or taxilanes, an exemption may be granted in justifiable, exceptional cases and with special conditions applying. Under no circumstances may they deviate from the Perimeter Road ("Umlaufstrasse"). Reflective clothing is also advised. Detailed regulations are found in the "Rules for Admission to and Traffic on Airport Operational Areas".

3.3.3 Aprons

3.3.3.1 The maximum speed permitted for vehicles on the aprons is 30 km/h, except where traffic signs expressly define a different limit. The speed limit does not apply to emergency services vehicles and equipment clearly in active deployment for an incident or situation.

3.3.3.2 The aprons may only be traversed by vehicles licensed by the airport operator for the ground handling of aircraft, by leader vehicles, fire trucks, security vehicles, medical and rescue vehicles, snow and ice clearance vehicles and vehicles belonging to the responsible authorities. For all other vehicles, special consent is required from the airport operator.

3.3.3.3 The Aprons may only be entered, whether on foot or in a vehicle, by persons in possession of an Entitlement Pass. The Entitlement Pass is issued by the airport operator upon completion of a paid course of training, in return for a fee. Usage (on foot or in a vehicle) of the Apron Border Road ("Vorfeldrandstraße") alongside the building is subject to an Entitlement Pass, but no training is necessary. The Road Traffic Regulations (StVO) also apply on the Apron Border Road ("Vorfeldrandstraße").

3.3.4 Hangars

The parking, storage and repair of surface vehicles, special vehicles and other items in hangars is subject to the agreement of the airport operator.

3.4 Accompanying animals

Animals must be restrained at all times. The only exceptions are for animals being used by the airport operator within the framework of security tasks, by third parties acting on the airport operator's behalf, by the Federal Police or by Customs.

3.5 Cargo Terminal Usage Regulations

The current edition of the Cargo Terminal Usage Regulations applies.

3.6 Baggage

For security reasons, items of baggage must not be left unattended. The costs of security measures taken or initiated due to baggage which is either deliberately or negligently left unattended, along with any subsequent costs or damages which may arise, may be charged to the person or company responsible. The same applies for the misuse of alarm and emergency equipment.

3.7 Assemblies

Assemblies must not threaten to disrupt the safety, security and proper functioning of airport operations at any time. Assemblies must be held exclusively in areas where there is no risk to the safety, security or proper functioning of airport operations. Any assembly to be held on the airport premises in the terminal areas must be notified in writing to the airport operator (email: FA/VVD@ham.airport.de) a minimum of 48 hours before the public announcement of the assembly; this is in addition to the regulatory requirement to register the assembly with the administrative authority responsible for assemblies and demonstrations. Should the cause for an assembly arise at short notice (urgent assembly), the assembly must be notified to the airport operator no later than when it is publicly announced. Notification of an assembly must include the nature and reason for the assembly, the names of the persons responsible, and details of the location, time and expected number of participants.

4. Other Activities

4.1 Commercial activities at the airport

The airport operator's prior written consent is required for the installation of sales stands, mobile or otherwise, along with the sale or distribution of goods and similar activities, the creation of photographic, video, audio or film recordings for commercial purposes, and for any advertising events, user questionnaires or other surveys. Commercial activity on the airport premises is only permitted on the basis of an agreement with the airport operator. The issuance of a permit is dependent upon the levying of a charge. This also applies to audio and visual recording and broadcasting. A commercial activity is also being practised on the airport premises when it is only being partially practised there.

4.2 Collecting money, advertising, distributing printed material

The airport operator's prior written consent is required before any signage, advertising, notice or similar is posted or installed at the airport, before any advertising or propaganda material or similar is distributed, before any gatherings or assemblies are held, before any (live) music is performed and before any event or similar is held.

All forms of noise nuisance, spraying, writing, drawing, pasting of stickers or posters, soiling and otherwise defacing or misusing fittings, surfaces, ceilings, walls, etc., along with begging, harassing airport users and, in particular, excessive use of intoxicating substances are strictly prohibited.

4.3 Storage

4.3.1 Dangerous Goods in the sense of §27 of the Air Traffic Act ("Luftverkehrsgesetz"), §11 of the Aviation Security Act ("Luftsicherheitsgesetz"), §2(1) and (2) of the Dangerous Goods Act ("Gefahrgutgesetz") and those regulations enacted to enforce their provisions, in particular nuclear fuels and other radioactive materials may only be stored and transshipped in those rooms authorised for the purpose, under full observance of legal requirements, and only with the consent of the airport operator or its delegated agent.

4.3.2 Storage of freight, boxes and cartons, containers, building material, machinery etc. outside of those areas and rooms rented for the purpose is subject to the consent of

the airport operator.

- 4.3.3 When dealing with water-hazardous substances, the relevant regulations (e.g. "VAWS", the "Ordinance on Installations for Handling Water-Polluting Substances and on specialist companies") must be observed. (Safety information sheets must be supplied.)
- 4.3.4 The airport operator must be informed of planned storage of water-hazardous materials, and also of the nature and extent of planned interaction with such materials.
- 4.3.5 Persons dealing with water-hazardous materials are responsible to ensure that the pollution of natural waterways along with other disadvantageous changes in those waterways cannot occur, by observing the applicable legal requirements. Such persons are individually responsible for obtaining permission from, and fulfilling their duty to report to, the relevant authorities. Any official permission granted for the storage, interaction with or usage of water-hazardous materials must be notified to the airport operator.
- 4.3.6 Throughout the time whilst the transshipment and/or storage of dangerous goods is taking place, a representative of the airline or the shipping agent, able to provide all necessary information relating to the dangerous goods, must be reachable by the fire brigade. In the case of an accident involving dangerous goods, the fire brigade must be informed immediately. The fire brigade is responsible for the coordination of response and for the protection against dangers to public safety. Those responsible for causing the incident shall be liable for all associated and resultant costs.

4.4 Construction work

Construction work must be agreed with the airport operator sufficiently in advance. All coordination and safety/security responsibilities and requirements assigned to the person carrying out the construction work must be fulfilled. The special regulations applying to construction work in water protection areas must be observed.

5. Safety and Security Regulations

- 5.1 It is prohibited to bring items which have not been subjected to a security inspection into the security-controlled area of the airport (e.g. passing post over the fence).
- 5.2 The Safety and Security Regulations as shown in Appendix 6 and the Fire Protection Regulations (Appendix 2), based on law and/or other statutory provisions, in the current edition, must be observed at all times.

The airport operator is responsible to operate and maintain the airport in accordance with regulatory requirements and the principles of technical safety. A Safety Management System (SMS) in line with the provisions of ICAO Annex 14 applies at the airport. Persons, companies and authorities are required to cooperate with the provisions of this framework. This cooperation entails an obligation to ensure that, for all activities and processes within their field of responsibility, the regulations and guidelines of the airport operator with reference to the SMS are observed. Details of the Safety Management System may be found in the Airport Manual. The SMS is subject to continuous enhancement and optimisation. The obligations arising from the SMS may change at any time. Person, companies and authorities are required to ensure they stay informed and abreast of changes as appropriate. The relevant

information and documents may be viewed at the airport operator's offices during normal business hours. In the case of violation – especially where the SMS is ignored or dismissed – the airport operator may refuse access to the airport premises or, specifically, to the security-sensitive area, by means of blocking individual airport ID passes or all airport ID passes for the personnel of the company or authority, or by other means.

- 5.3 The misuse of alarm and emergency equipment is prohibited, as is the filming and photographing of the security checkpoints along with the blocking of rescue and escape routes.

6. Objects Found at the Airport

Items found on the airport site must be handed over to the airport operator without delay (e.g. at the Airport Office or the /Information point). The provisions of §965 to §977 of the German Civil Code (BGB) apply.

7. Environmental Protection

7.1 Pollution

Contamination of airport facilities must be avoided. Simply overfilling when refuelling represents an environmental offence. Wherever necessary, oil catchpans must be used. Contamination and pollution must be correctly and properly removed by the persons responsible for causing them; should this not occur, the airport operator may arrange for the removal of the pollution or contamination at the expense of those responsible. Under all circumstances, the Airport Fire Brigade (112) must be informed of the incident without delay.

Culpable contamination, mess or soiling may result in a charge of at least €20 for the administrative coordination of cleaning expenses; this also applies to soiling caused by dogs. Proof that the actual damage was less than this amount is not relevant to this regulation.

7.2 Waste Water

- 7.2.1 Except where the airport operator has ordered otherwise, only normal waste water may be allowed into the waste water drains. The current edition of "General Rules for the Discharge of Waste Water into Sewerage Facilities" applies. (Amtlicher Anzeiger No. 97, 11 December, 2009, pp. 2378f.) Discharges which do not consist of normal waste water, along with the relocation of a facility, which will have a significant effect on the nature or quantity of waste water, require without exception official approval from the relevant authorities and the written agreement of the airport operator.

To ensure orderly waste water disposal, the airport operator may establish further regulations. In particular, the airport operator may regulate the quantity and nature of waste water generated by individual airport users. Violators must indemnify the airport operator from third party claims.

- 7.2.2 Employees of the airport operator shall be granted access to service and operational rooms for the purpose of monitoring and inspecting installations and/or removing improper discharges at all times. The airport operator must be notified about the

storage of water-hazardous materials. The airport operator may issue more specific instructions.

7.2.3 Only CFC-free detergents, cleaning materials and lubricants may be used.

7.2.4 Aircraft de-icing material may only be used with the prior permission of the airport operator and only in the areas designated for the purpose. The airport operator shall be informed of the chemical composition of the aircraft de-icing material when permission is applied for. This information shall take the form of an expert's report in accordance with Appendix 1 of the document, "Guidelines Relating to De-icing Material in Waste Water from Airports", produced by the Federal-State Management Group in line with the provisions of §7a of the Water Resources Act (WHG, "Wasserhaushaltsgesetz").

7.3 Waste

The production of waste is to be kept to a minimum. Pollutants in waste shall be reduced as far as possible or avoided completely. Searching through rubbish bins and waste containers is strictly prohibited, as is the disposal of waste other than in the containers provided for the purpose or in any other way causing any form of contamination or mess. For more specific information and regulations, see the current edition of the "Waste Disposal Regulations".

7.4 Air Pollution

Motors should only be left running when it is absolutely necessary.

Smoking is prohibited outside the specially marked smoking areas and smoking cabins.

7.5 Avoidance of Energy Wastage

Flughafen Hamburg GmbH is certified according to EMAS, ISO 14001 and the Airport Carbon Accreditation scheme. One of the aims of these certification programmes is the ongoing reduction of energy consumption and/or the attainment of climate-neutral growth. Every user of the airport site is therefore required to be careful in the use of energy.

8. Violation of the Airport Usage Regulations and Authorisations

8.1 Any violation of these Usage Regulations or of instructions issued by the airport operator on the basis of these Usage Regulations may result in expulsion and banning from the airport premises, criminal prosecution and/or damage claims.

8.2 All agreements, licenses and approvals required by these Usage Regulations must be obtained prior to usage of the airport.

9. Place of Fulfilment and Competent Jurisdiction

The place of fulfilment and the competent jurisdiction for obligations and legal disputes arising from these Usage Regulations is Hamburg.

10. Person Authorised to Accept Service of Documents

Aircraft operators neither resident nor having a registered branch office in Germany must nominate for the airport operator upon demand a person authorised to accept service of documents.

11. Reservation of the Right to Modification

The airport operator reserves the right to make changes and amendments to the Airport Usage Regulations, in particular when such is required because of the public law status of the airport (including the airport operating license).

This edition is effective as of 1 November, 2011 and shall be published accordingly in NfL I. The edition published in NfL (Notice to Airmen) I 27/09 is hereby annulled with effect from the date in which this edition comes into effect.

Hamburg, 5 July, 2011

Flughafen Hamburg
Gesellschaft mit beschränkter Haftung

Michael Eggenschwiler Claus-Dieter Wehr

Hamburg, 21 October, 2011

Approved:

Markus Pitz

Free and Hanseatic City of Hamburg
Department of Economic Affairs, Transport and Innovation
Division of Innovation and Structural Policy, Small Business and Shipping
Aviation Office